

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, state bar number and address):		
TELEPHONE NO: _____ FAX NO: (OPTIONAL) _____ E-MAIL ADDRESS (OPTIONAL) _____ ATTORNEY FOR: _____		
SUPERIOR COURT OF SAN LUIS OBISPO COUNTY San Luis Obispo Branch , 1035 Palm Street, Rm 385, San Luis Obispo, CA 93408 www.slocourts.net		
SHORT TITLE OF CASE:		Judge: _____ Dept: _____
JOINT AT-ISSUE MEMORANDUM (FAMILY LAW)		CASE NO: _____

NOTICE: The parties and their attorneys must meet and confer about the preparation of this Joint At-Issue Memorandum.

1. Please state:
- Date petition filed _____
 - Date response filed _____
 - Trial dates requested:
 - _____
 - _____
 - _____

NOTE: the parties must confer and select trial dates that are convenient to them and their attorneys and all witnesses who are expected to testify. The parties must also insure that the dates selected permit discovery and trial preparation be completed. The parties must be prepared to begin trial on the date selected by the court.

2. Have the parties exchanged settlement demands and offers? ☐ YES / NO ☐

What form of ADR is likely to resolve disputed issues without a trial?

- | | | | |
|-------------------------------------|-------------|------------|-------------------|
| 1. Non-Binding Arbitration? | When? _____ | Who? _____ | What issue? _____ |
| 2. Mediation? | When? _____ | Who? _____ | What issue? _____ |
| 3. Mandatory Settlement conference? | When? _____ | Who? _____ | What issue? _____ |
| 4. Other | When? _____ | Who? _____ | What issue? _____ |

3. Please state the time required for trial: _____

4. Is the trial entitled to priority? ☐ YES / NO ☐ If so, please state the reason and the statutory authority:
- _____

5. Have the parties attended the mandatory parenting class?

- Petitioner: ☐ YES / NO ☐ If not, when will it be completed? _____
- Respondent: ☐ YES / NO ☐ If not, when will it be completed? _____

PETITIONER	CASE NUMBER
RESPONDENT	

6. Have Preliminary and Final Disclosures been served?

a. Petitioner: ☐ YES / NO ☐ If not, when will it be completed? _____

b. Respondent: ☐ YES / NO ☐ If not, when will it be completed? _____

7. Please describe the matters that must be determined before trial.

Nature of motion a. _____
 b. _____
 c. _____

8. Should an issue be bifurcated? If so, please state the issue and the time required for trial:

NOTE: The parties and their attorneys must be prepared to begin presenting evidence on the date the trial is scheduled to begin. The parties and their attorneys must comply with any special pretrial orders that apply to the case. The parties must meet and confer in advance of the trial date to discuss settlement and to determine issues that can be resolved without trial.

Dated: _____

Dated: _____

 PETITIONER OR ATTORNEY FOR PETITIONER

 RESPONDENT OR ATTORNEY FOR RESPONDENT

 PRINT NAME AND PARTY REPRESENTED

 PRINT NAME AND PARTY REPRESENTED

 ADDRESS

 ADDRESS